

**Interim Town Administrator's Report
To the Board of Commissioners for their
Regular Meeting of July 12, 2011**

Town Services/Stormwater:

- In addition to their normal duties, over the next couple of weeks, 2 members of the department will be spending their afternoon hauling free dirt (good quality topsoil) to the Town Maintenance Yard. This will require one person to use the tractor to load the dirt and a second person to be driving the dump truck.
- During the last week in June the T.S crew addressed yet another sink hole in the right of way in Hidden Valley. Citizens in the neighborhood were very appreciative of their efforts and called Town Hall to thank them for a job well done.

Sewer:

- Property owners continue to steadily connect to the new system. It seems to be fairly well-known at this point that there will be significant savings if existing homes/businesses are connected by mid November 2011.

Long Range Planning:

- The Committee will hold their regular meeting on July 21st. I anticipate they will further address structures for the park as well as playground equipment and other fixtures.

Signs:

- Signs, particularly temporary signs and banners are out of control—tis the season. It is for this reason that every business in town is receiving a form letter from the Town. Many businesses have existing violations; some more than others. There are a handful of businesses that are receiving notices in addition to the form letter. If any business has a concern about signage, I am available and willing to discuss the matter.

Other:

- Update-Devaun Park: I have a meeting scheduled with the Town Attorney for Monday, July 11th to discuss some of the issues holding up the resolve for the tree matter. Again, I wish to assure you that the tree matter is still under investigation and retribution will be sought. However, there are some other issues (of a legal nature) that must be addressed first.
- Generator—the generator has been ordered. I have yet to hear back from the Utilities department on a final answer about putting the unit inside the fence that surrounds the water tank but I am confident that Mr. Pierce is doing all he can to assist us in this matter. The propane tank is subject to a burial fee and lease fee (unless we use a full tank of propane each year). This amounted to an additional \$349, which was still less than the next lowest estimate. Since the Town Administrator has the authority to spend far beyond this amount and there were more than enough funds in the account at the end of the 2010-2011 FY I authorized the expense.
- The Auditor is currently at Town Hall preparing the 2010-2011 FY audit and plans to wrap up next week. Generally, the audit presentation would be made in the next 1 to 2 months.
- Powell Bill—on 7/8/11 the surveyor completed his portion of the PB maps. Now, as Clerk, I have to label and color-code the maps and complete the Clerk's Certification. The maps must be post marked by July 21st each year.
- This is a busy time of year for agency reports; end of one fiscal year/beginning of another. In Fact, there are several reports due to a variety of agencies each week and they vary in intensity.